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November 9, 2026

DEPARTMENT OF ADMINISTRATION ORGANIZATIONAL CIRCULAR NO.: 2027-006

To: All Line Agency Directors

From: Director of Administration

Subject: **American Rescue Plan Act of 2021**

Buenas yan Håfa Adai!

Agencies are aware that expenditure of monies received under ARPA must be spent by December 31, 2026.

Department of Administration has determined that in order to comply with US Treasury rules the related Electronic Funds Transfer or the check payment must be processed by December 31. In order that such expenditures can be timely processed, invoices which will be paid by the use of ARPA funds must be received by DOA/Accounting no later than December 23, 2026. In order to process these invoices all supporting documentation must be complete.

The December 31 deadline is a federal mandate. Obligations which run past this deadline will need to be paid with local or grant funding.

Si Yu'os Ma'ase.

EDWARD M. BIRN
Director