



EDWARD M. BIRN  
Director (Direktot)  
RENA K. BORJA  
Deputy Director (Sigundo Direktot)

**DEPARTMENT OF  
ADMINISTRATION**  
DIPATTAMENTON ATMENESTRASION  
DIRECTOR'S OFFICE  
(Ufisinan Direktot)  
Telephone (Telifon): (671) 475-1101/1250



LOURDES A. LEON GUERRERO  
Governor (Maga'håga)  
JOSHUA F. TENORIO  
Lt. Governor (Sigundo Maga'låhi)

August 29, 2025

**DEPARTMENT OF ADMINISTRATION ORGANIZATIONAL CIRCULAR NO.: 2025-046**

To: All Line Agency and Department Heads  
From: Director of Administration  
Subject: **Introduction of Rena K. Borja, Deputy Director**

***Buenas yan Hafa Adai!***

I am pleased to announce the Governor has appointed Rena K. Borja as Deputy Director of Administration, effective August 18, 2025.

Rena brings to this role years of experience in Real Estate, Finance & Administration having previously served in the Government of Guam. Her prior work management experience demonstrates leadership that makes her a strong addition to this agency.

As Deputy Director, Ms. Borja shares responsibility for overseeing daily operations, supporting strategic initiatives, and working closely with Division leads and staff to ensure agency goals are met.

Please join me in warmly welcoming Rena to our team. We are excited about the energy, insight, and experience she will bring to our agency.

***Si Yu'os Ma'ase***

EDWARD M. BIRN