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DEPARTMENT OF ADMINISTRATION ORGANIZATIONAL CIRCULAR NO.: 2024-035

To: All Line Agency and Department Heads
All Autonomous and Semi-Autonomous Agency Heads

From: Director of Administration

Subject: **Recruitment**

Hafa Adai!

Effective March 22, 2024, Recruitment will become a separate division within the Department of Administration (DOA). The structure of the division is currently being reviewed. In the meantime, the division will report to the Deputy Director.

5 GCA §20105 (a) permits the Director of Administration to organize the Department as he may determine to be necessary for the efficient and effective administration of the Department.

All other Human Resources (HR) functions will continue to be performed by the HR division which is managed by the Personnel Services Administrator.

Si Yu'os Ma'ase!

EDWARD M. BIRN