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**DEPARTMENT OF
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DIRECTOR'S OFFICE
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LOURDES A. LEON GUERRERO
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October 20, 2023

DEPARTMENT OF ADMINISTRATION ORGANIZATIONAL CIRCULAR NO.: 2024-002

To: All Department and Agency Heads
From: Director, Department of Administration
Subject: **Updated Marketing Listing – Pioneer Pacific Financial Services**
REF: General Agent for Transamerica Employee Benefits

Buenas yan Hafa Adai!

We received your request of September 20, 2023, requesting an updated listing of the agents that have renewed their license and contract for Transamerica Employee Benefits Life Insurance to market the life insurance products to the government of Guam employees. Pursuant to the Governor's Directive No. 2006-051, Transamerica Employee Benefits agents are authorized to market health and life insurance products to the government of Guam employees.

TRANSAMERICA EMPLOYEE BENEFITS AGENTS			
Abe, Keith	Bridejonc, Pinky R.	Jesus, Joney Q.	Ordonez, Maria May E.
Aguon, Isabella	Bumagat Jr., Domie	Knapp, Maria D.	Perez, Frankie J.
Aquiningoc, Joyce	Castro, Julie Q.	Kimura, Alissa L.	Salas, Barbara C.
Arriola, Orlene	Cruz, Aileen M.S.	Lopez, Florence	Toves, Lucretia G.
Biscoe, Randolph	Cruz, Annie S.	Lum Jr., Tennyson	Tuncap, Doreen M.
Biscoe, Roland C.	Itliong-Cruz, Kathleen	Nauta, Justin C.	Pioneer Pacific Financial Service Inc. of Guam

Agents are required to provide a copy of this circular when requesting permission to market products on government premises or during working hours. The marketing of insurance products shall be scheduled before or after duty hours of employees or during respective lunch hours. Authorized general agents must obtain prior approval and coordinate all activities with the department/agency heads. Approval is discretionary by department heads and may be denied if operations are hampered.

Attendance for the marketing of insurance products is on a voluntary basis. All employees are encouraged, but not required, to attend the presentations and the Government of Guam cannot assume any responsibility for products marketed.

This Directive supersedes 97-019 and 98-003 and all other memoranda contrary to the policies stated herein.

Should you have any questions, please call the Department of Administration, Employee Benefits Branch at 475-1103/1296.

Si Yu'os Ma'ase.

EDWARD M. BIRN

Attachment(s)