

**SURFACE SOLUTIONS (A CONSTRUCTION COMPANY)****JOB OPENING FOR OFFICE CLERK & ACCOUNTING CLERK**

Send resume or request application form via  
email to: [employment.surfacesolutions@gmail.com](mailto:employment.surfacesolutions@gmail.com)  
or call at 671-482-7233/671-648-0800

Core Tech International Corporation, has an immediate job opportunity in Tamuning, Guam for the following position:

**ACCOUNTANT**

Analyzes financial information and prepares financial reports to determine or maintain records of assets, liabilities, profit and loss, tax liability, and other financial activities within an organization. Audits and analyzes contracts, orders, and vouchers, and prepares reports to substantiate transactions.

Applicants must have B.S. Degree in Accountancy and 24 months of post baccalaureate verifiable work experience in Accounting.

*If interested, please submit resumes by mail to:*

Core Tech International Corporation  
Attn: Conchita D. Bathan  
388 South Marine Corps Drive, Suite 400  
Tamuning, Guam 96913

Core Tech Construction Corporation, has an immediate job opportunity in Tamuning, Guam for the following position:

**MECHANICAL ENGINEER**

Plan, design, and prepare cost estimates for mechanical aspects of commercial construction projects. Assess constructability and apply value engineering methodologies to the preliminary design drawings and specifications for the mechanical systems, components, and equipment for prospective Design Build Projects. Confirm system and product capabilities by designing feasibility and testing methods. Conduct on-site inspections to ensure compliance with building plans and codes, and with engineering practices and principles.

Applicants must have B.S. Degree in Mechanical Engineering and two years of post baccalaureate verifiable work experience as a mechanical engineer.

*If interested, please submit resumes by mail to:*

Core Tech Construction Corporation  
Attn: Johann Lattao Cruz  
388 South Marine Corps Drive, Suite 400  
Tamuning, Guam 96913

Core Tech International Corporation, has an immediate job opportunity in Tamuning, Guam for the following position:

**ACCOUNTING MANAGER**

Analyzes financial information and prepares financial reports to determine or maintain records of assets, liabilities, profit and loss, tax liability, and other financial activities within an organization. Audits and analyzes contracts, orders, and vouchers, and prepares reports to substantiate transactions. Directs and coordinates activities of other accountants and clerical worker performing accounting and bookkeeping tasks. Reports cash register balances to CFO. Conducts review, consolidation and working out solutions for audit issues.

Applicants must have B.S. Degree in accounting and 60 months of post baccalaureate verifiable work experience in accounting, auditing, or a related finance field.

*If interested, please submit resumes by mail to:*


Core Tech International Corporation  
Attn: Conchita D. Bathan  
388 South Marine Corps Drive, Suite 400  
Tamuning, Guam 96913

**LEVIS/GUESS GUAM IS NOW HIRING**

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**REQUEST FOR INFORMATION**  
**Department of Administration**  
**Drug & Alcohol testing Services**

The Department of Administration (DOA) is requesting for information from interested companies licensed to do business on Guam to provide drug testing services to collect and test urine specimens in accordance with the Government of Guam, Department of Administration's Drug-Free Workplace Program (DFWP). The DFWP was implemented through Executive Order 95-29, which was amended by 2005-18. In addition, the DOA anticipates amending its DFWP to include breath alcohol testing.

Deadline to request for the Scope of Services via email to the Single Point of Contact, Roberta Joyce Castro at [DOA.RFP@doa.guam.gov](mailto:DOA.RFP@doa.guam.gov) will be no later than Friday, September 8, 2023, 3:00 p.m. CHamoru Standard Time (Guam Time).

Deadline to submit all questions via email to the Single Point of Contact, Roberta Joyce Castro at [DOA.RFP@doa.guam.gov](mailto:DOA.RFP@doa.guam.gov) will be no later than Friday, September 15, 2023, 3:00 p.m. CHamoru Standard Time (Guam Time).

We look forward to your interest in doing business with the Government of Guam, Department of Administration.

/S/ EDWARD M. BRIN  
Director, Department of Administration

Orion Construction Corporation (Guam) has immediate job opportunities in Barrigada, Guam for the following positions:

**CARPENTERS (MULTIPLE OPENINGS)**

Constructs, erects, installs and repairs structures and fixtures of wood, wallboard and plywood, including framework. Uses carpenter's hand tools and power tools conforming to local building codes. Reads blueprints, sketches, or building plans to determine type of work required and materials needed. Prepares layout, using ruler, framing square, and calipers. Erects frameworks for structure and lay subfloor board.

Applicants must have one year verifiable work experience as a Carpenter. Background check required.

*If interested, please submit resumes by mail to:*

Orion Construction Corporation (Guam)  
Attn: Douglas Arthur Baker Jr.  
P.O. Box 24348  
GMF Barrigada, Guam 96921

Orion Construction Corporation (Guam) has immediate job opportunities in Barrigada, Guam for the following positions:

**CARPENTERS (MULTIPLE OPENINGS)**

Constructs, erects, installs and repairs structures and fixtures of wood, wallboard and plywood, including framework. Uses carpenter's hand tools and power tools conforming to local building codes. Reads blueprints, sketches, or building plans to determine type of work required and materials needed. Prepares layout, using ruler, framing square, and calipers. Erects frameworks for structure and lay subfloor board.

Applicants must have a High School Diploma and one year verifiable work experience as a Carpenter. Background check required.

*If interested, please submit resumes by mail to:*

Orion Construction Corporation (Guam)  
Attn: Douglas Arthur Baker Jr.  
P.O. Box 24348  
GMF Barrigada, Guam 96921