



EDWARD M. BIRN
Director (Direktot)

**DEPARTMENT OF
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DIPATTAMENTON ATMENESTRASION
DIRECTOR'S OFFICE
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LOURDES A. LEON GUERRERO
Governor (Maga'hågo)
JOSHUA F. TENORIO
Lt. Governor (Sigundo Maga'låhi)

August 3, 2022

DEPARTMENT OF ADMINISTRATION ORGANIZATIONAL CIRCULAR NO.: 2022-023

TO: All Department and Agency Heads
FROM: Director, Department of Administration
SUBJECT: Updated Marketing Listing – Allstate Benefits / American Heritage Life Insurance Company
REF: Guam Imperial International, Inc.

Buenas yan Hafa Adai! We are in receipt of your request of July 5, 2022 regarding the marketing of life insurance products to government of Guam employees. Pursuant to the Governor's Directive No. 2006-051, Allstate American Heritage Life Insurance Company agents are authorized to market health and life insurance products to government of Guam employees.

Acosta, Magdalena D.	Flores, Jacqueline T.
Aguon, Barbara B.	Flores, Marsha Ann C.
Blanquisco, Clarice G.	JMDC Company Inc.
Blas, David Earl G.	Lizama, Bennett F.
Borja, Kimberly C.	Lujan-Sandlin, Mardee S.
Borja, Luis C.	Mesa, Florentina K.
Cruz, Marie T.	Ofalla, Delbert Gene C.
Damian, David J.	Preuc, Tilly B.
Dela Cruz, Ann I.	Rosco, Rochelle B.
Dela Cruz, Jessica M.I.	Santos, Earvin Jason L.
Dela Cruz, Violeta S.	Schacher, Paulysia J.
Deloso, Jonathan T.	Serafica, Norma
Estella, Leonor D.	Viray Rhodora T.

Agents are required to provide a copy of this circular when requesting permission to market products on government premises or during working hours. The marketing of insurance products shall be scheduled before or after duty hours of employees or during respective lunch hours. Authorized general agents must obtain prior approval and coordinate all activities with the department/agency heads. Approval is discretionary by department heads and may be denied if operations are hampered.

Attendance for the marketing of insurance products is on a voluntary basis. All employees are encouraged, but not required, to attend the presentations and the Government of Guam cannot assume any responsibility for products marketed.

This Directive supersedes 97-019 and 98-003 and all other memoranda contrary to the policies stated herein.

Should you have any questions, please call our Human Resources Division, Employee Benefits Branch at 475-1103/1296.

Si Yu'us Ma'ase.



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Attachment(s)