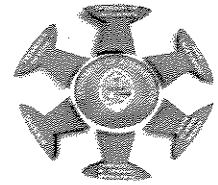




Department of Administration
 (DIPATTAMENTON ATEMENSTRASION)
DIRECTOR'S OFFICE
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Michael W. Cruz, M.D.
 Lieutenant Governor

Lourdes M. Perez
 Director
Joseph C. Manibusan
 Deputy Director

NOV 25 2009

DEPARTMENT OF ADMINISTRATION ORGANIZATIONAL CIRCULAR NO.: 2010-006

To: All Department and Line Agencies
 From: Director, Department of Administration
 Subject: Public Law No. 30-55 - Deficit Reduction

Hafa Adai! The Guam Legislature through a provision provided for in the FY'2010 Budget Law, Public Law 30-55, authorizes payment of prior year obligations. Chapter XII, Section 5 of this public law states as follows:

Section 5. Deficit Reduction. Unpaid prior year obligations, including obligations for tax refunds, vendor payables, back pay employees or other obligations resulting from judgments or awards approved prior to FY'2010 by any regulatory court or administrative authority, which remain unpaid at the beginning of FY'2010, unless authorized, shall be from the un-appropriated General revenues collected excess of appropriations and reserved deficit reduction pursuant to of Article Chapter of Title 5 Code Annotated.

In order to comply with this mandate, the Department of Administration is requiring that all requests for payment of prior year obligations be requested in writing with all appropriate original (or certified copy of true original) supporting documents attached. Please submit your requests to the DGA Division of Accounts, Attention: Anita Arile or Rey Edrosa. All Requests will be numbered by our office in the order received and will be processed on a FIFO-basis, (first in, first out) with the exception of the following, which will have priority over all requests:

1. Court ordered request/Judgments.
2. Salaries/Civil Service (approved cases).

Actual disbursement of funds will be dependent on the availability of non-appropriated General Fund revenues collected at the end of each month.

Should you have any questions regarding the processing of these obligations, please call Ms. Anita Arile at 475-1115.

Lourdes M. Perez
 LOURDES M. PEREZ