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DEPARTMENT OF ADMINISTRATION ORGANIZATIONAL CIRCULAR NO.: 06-014

To: All Department/Agency Heads
From: Director, Department of Administration
Subject: Public Law 28-68, Section 80 –
Amendment – Equipment/Capital Outlay Procedures

Hafa Adai! Public Law 28-68, Section 80, amended the Subsection (e) of Section 4120.1 of Title 5, Guam Code Annotated. According to this public law, "equipment" means items having a purchase price of Five Thousand Dollars (\$5,000.00) or less. We are going to infer that "capital outlay" means items having a purchase price of more than Five Thousand Dollars. Please use the dollar criteria as identified below when making your purchases.

<u>Object Class</u>	<u>Description</u>	<u>Dollar Amount Criteria</u>
250	Equipment	\$5,000.00 and Below
450	Capital Outlay	\$5,000.01 and Above

A copy of this public law is attached for immediate reference.

Should you have any questions, please contact Mrs. Elaine Ayuyu, Management Analyst III, at 475-1108/1284.

Your urgent attention in this matter is appreciated.


LOURDES M. PEREZ

Attachment

Section 78. §22401.1 of Article 4, Chapter 22, Division 2 of Title 5, Guam Code Annotated, is repealed and reenacted:

"§22401.1. Expenditures on Alcoholic Beverages Illegal. Except for Guam Visitors Bureau, the A.B. Won Pat International Airport Authority of Guam, and the Governor and the Lieutenant Governor, no officer, employee, or agent of any public corporation or of any branch, department, agency, or instrumentality of the government of Guam, including, but not limited to, the Guam Power Authority, the Guam Economic Development and Commerce Authority, the Guam Housing Corporation, the Government of Guam Retirement Fund, the Jose D. Leon Guerrero Commercial Port, the Guam Waterworks Authority, the Guam Memorial Hospital Authority, and Boards and Commissions established by law or rule, shall expend public funds for the purchase of alcoholic beverages."

Section 79. Facilities Insurance Requirements. Every department and agency of the government of Guam, as part of its appropriations for operations contained in this Act, shall expend such sums as are necessary for facilities insurance requirements.

Section 80. Amendment of Subsection (e) of Section 4120.1 of Title 5, Guam Code Annotated. Subsection (e) of Section 4120.1 of Title 5, Guam Code Annotated, repealed and re-enacted by Section 4 of Chapter I of Public Law No. 24-59 is amended to read:

"(e) 'Equipment' means items having a purchase price of Five Thousand Dollars (\$5,000.00) or less."

Section 81. Environmental Health Fund. The Department of Public Health and Social Services (DPHSS) is authorized to expend up to the level of revenues collected in the Environmental Health Fund for the operations of the Environmental Health division of the DPHSS in Fiscal Year 2006. This Fund is not subject to the transfer authority of the Director of DPHSS authorized in this Act or transfer authority of *Maga'lahaen Guåhan*.

Section 82. Volunteers and donations for Skinner Plaza, Plaza De Espana and Guam Congress Building.

Notwithstanding any provision of law to the contrary, the Executive Director or Acting Executive Director of *Liheslaturan Guåhan* is authorized to receive donations, inclusive but not restricted to donations of goods, materials and services, for the purpose of maintaining and improving Skinner Plaza, the Plaza De Espana, and the Guam Congress Building (otherwise known as the Old Legislative Building).