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September 10, 2021

DEPARTMENT OF ADMINISTRATION ORGANIZATIONAL CIRCULAR NO.: 2021-027

To: All Line Agency and Department Heads
From: Director of Administration
Subject: **Mandatory Vaccination – Executive Order 2021-17**

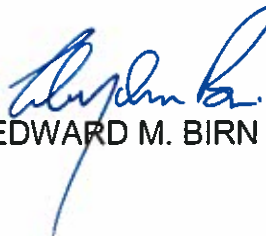
Buenas yan Hafa Adai!

Executive Order 2021-17 mandated vaccination or weekly testing for Executive Branch employees effective September 24, 2021.

Department of Administration reminds agencies that it is advisable to adopt similar precautions for contact personnel who visit, work or perform duties on Executive Branch premises or who may have contact with GovGuam employees.

Bid documentation and purchase orders issued after the date of this memorandum will contain this requirement for services rendered after September 24, 2021. Vendors which meet these specifications will be required to confirm compliance when submitting invoices for payment for services after September 24, 2021.

Si Yu'os Ma'ase.



EDWARD M. BIRN