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**DEPARTMENT OF  
ADMINISTRATION**  
DIPATTAMENTON ATMENESTRASION  
HUMAN RESOURCES DIVISION

(Dibision Inadilanto yan Guinaha Para Taotao)  
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**LOURDES A. LEON GUERRERO**  
Governor (Maga'haga)



**JOSHUA F. TENORIO**  
Lt. Governor (Sigundo Maga'láhi)

November 16, 2020

**DEPARTMENT OF ADMINISTRATION ORGANIZATIONAL CIRCULAR NO. 2021-002**

**TO:** All Department and Agency Heads  
**FROM:** Director, Department of Administration  
**SUBJECT:** Updated Marketing Listing – American Family Life Assurance Company (AFLAC)

Pursuant to the Governor's Directive No. 2006-051, AFLAC agents listed below are authorized to market health and life insurance products to government of Guam employees.

Alisa Huang	David Blas	Josefina Dado	Robert Paulino
Amabel Conner	Delbert Ofalla	Julie Castro	Rodney Washington
Ann Dela Cruz	Dorothy Chieg	Kamy Edmond	Rodolfo Batimana
Anna Alegre	Euphracia Chargualaf	Katleen San Nicolas	Roxanna Perez
Annmarie Muna	Evelyn Trinidad	Keith Abe	Shirley Denton
Anthony Cruz	Filomena Gozum	Laura Taisacan	Sylvia Cruz
April Lopez	Frank Blas Jr.	LeeAnn Taitingfong	Teresita Mendiola
Arlene McCarrel	Frederick Tupaz	Lorenza Brooks	Terrell Miller
Avery Ferreras	Gabriel Jones	Lourdes Camacho	Thad Jones
Barbara Salas	Hannah Victoria Bangayan	Lynn Atoigue	Vanese Sanchez
Bennett Lizama	Jacqueline Flores	Magdalena Acosta	Victor Reyes
Carole Rabbetts	James Paulino	Maria Christina Flores	Violeta Dela Cruz
Caroline Aperocho	Janae Therese Pereda	Marsha Ann Flores	
Caroline Ferreras	Jeannie Denuyo	Nelbert Derez	
Cassandra Santos	Jennifer Flores	Noriko Ide	
Charles Paulino	Jesse McCarrel Cepeda	Norma Serafica	
Chassidy Martinez	Jessica Dela Cruz	Patrick Camacho	
Christina Abad	Jo Takagi	Paul Calvo	
Christina Martir	Joanne Ige	Paulysia Schacher	
Clara Agualo	John Dabu	Raquel Sablan	
Clementina Duenas Sablan	Jordan Aina	Raymond Schnabel	

Agents are required to provide a copy of this circular when requesting permission to market products on government premises or during working hours. The marketing of insurance products shall be scheduled before or after duty hours of employees or during respective lunch hours. Authorized general agents must obtain prior approval and coordinate all activities with the department/agency heads. Approval is discretionary by department heads and may be denied if operations are hampered.

In light of the Covid-19 pandemic, marketing presentations must be done on a virtual platform. Agents must advise of the necessary meeting links, date and time.

Attendance for the marketing of insurance products is on a voluntary basis. All employees are encouraged, but not required, to attend the presentations and the Government of Guam cannot assume any responsibility for products marketed.

This Directive supersedes 97-019 and 98-003 and all other memoranda contrary to the policies stated herein.

Should you have any questions, please call our Human Resources Division, Employee Benefits Branch at 475-1103/1296. *Si Yu'us Ma'ase.*

 Digitally signed by  
Edward M Birn  
Date: 2020.11.17  
08:08:44 +10'00'  
EDWARD M. BIRN

Attachment(s)