

ROADSIDE SIGN INSPECTOR

NATURE OF WORK IN THIS CLASS:

This is inspection work in the enforcement of rules and regulations governing roadside signs adjacent to any public road.

Employees in this class perform routine inspection duties independently after initial training and work under closer supervision on a variety of more complex developmental assignments.

ILLUSTRATIVE EXAMPLES OF WORK: (Any one position may not include all the duties listed, nor do the examples cover all duties which may be performed.)

Monitors roadside signs in commercial and residential areas for conformity with applicable rules and regulations; checks the dimension, location, construction, method of advertisement, variances and possession of permit; issues notices of violations for illegal signs.

Informs the public of the rules and regulations governing signs, the procedures for obtaining permits and variance approval.

Maintains records and prepares reports of field inspection and sign violations.

May appear as witness at court hearings on illegal signs.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Ability to learn, interpret and apply pertinent laws, rules and regulations.

Ability to take measurements and make simple arithmetic computations.

Ability to enforce regulations with tact, firmness and impartiality.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally and in writing.

Ability to maintain records and prepare reports.

Skill in the safe operation of a motor vehicle

MINIMUM EXPERIENCE AND TRAINING:

- (A) One year of experience involving public contact work; or
- (B) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

Established: July 1980



DAVID R. FLORES, Executive Director
Civil Service Commission