

## HISTORIC PRESERVATION SPECIALIST II

### NATURE OF WORK IN THIS CLASS

This is moderately complex professional work involved in the preservation and documentation of significant historical properties from terrestrial salvage and underwater expeditions.

Employees in this class perform moderately complex archeological work in all areas of prehistoric/historic archeology and anthropology duties independently and participate in the full range of complex professional duties. Employees often serve as team or group leaders over less experienced staff.

ILLUSTRATIVE EXAMPLES OF WORK: (Any one position may not include all the duties listed, nor do the examples cover all the duties which may be performed.)

Reviews and prepares impacts statements and recommendations for proposed development projects adjacent to archeological sites.

Confers with developers and participates in various land use review boards to ensure program compliance; may lead excavations/underwater archeological fact finding surveys.

Translates survey notes into maps, plans, profiles and cross sections.

Reviews applications of sites nominated for the local or national registry of historic parks.

Maintains computerized registry of established historical sites.

Coordinates public education workshops on historic preservation.

Prepares reports and maintains records of historic significance.

Prepares national and local register of historic places nomination forms.

Recommends and implements revisions to the comprehensive historic preservation plans.

Operates archeological equipment and field vehicles.

May lead the work of subordinate employees.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES, AND SKILLS

Knowledge of the principles of archeology, anthropology, history, architecture, folklore and geography.

Knowledge of the principles and practices of dry and wet land zone variances.

Knowledge of the prehistoric culture of Guam.

Knowledge of federal and local historic preservation laws, regulations and standard operating procedures.

Ability to lead the work of others.

Ability to conduct surveys of terrestrial salvages or underwater expeditions.

Ability to maintain records and prepare reports.

Ability to operate archeological field and lab equipment and instruments.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally and in writing.

Skill in the use and care of archeological equipment and instruments.

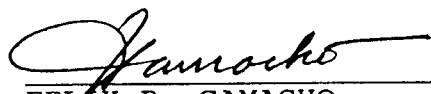
Skill in the safe operation of a motor vehicle.

MINIMUM EXPERIENCE AND TRAINING

- a) Graduation from a recognized college or university with a Bachelor's degree in anthropology, archeology, or closely related field, plus one year experience as a Historic Preservation Specialist I; or
- b) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

ESTABLISHED: SEPTEMBER 1991

PAY RANGE: 40

  
 \_\_\_\_\_  
 FELIX P. CAMACHO  
 Executive Director  
 Civil Service Commission