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Governor



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January 9, 2013

GSA Circular No.2013-003

Memorandum

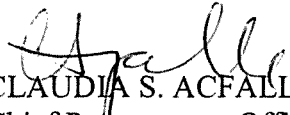
To: All Departments and Agencies\
From: Chief Procurement Officer
General Services Agency
Subject: Telephone Services

As many of you are aware, the government telephone procurement is currently under an appeal with the Office of Public Accountability. Because of this lawsuit, normal procurement of such services is not available.

Due to a need to ensure that a fair and impartial procurement is maintained during this process, you must submit your telephone requisitions at least by the 13th of each month for the next month (so for services for February, you must submit the requisition by January 13, 2013). The reason for this is due to the need for other vendors rather than the current vendor the opportunity to obtain these services.

If you fail to submit the requisition for telephone service by the 13th of each month, you will not have telephone service at your agency or department.

Please work with your buyer if you have any questions.


CLAUDIA S. ACFALLE
Chief Procurement Officer