

Eddie Baza Calvo  
Governor



GENERAL SERVICES AGENCY  
Government of Guam  
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Piti, Guam 96915

Ray Tenorio  
Lt. Governor

## **Invitation for Bid GSA-048-16**

60-MONTH LEASE AGREEMENT – COPIER

### **Amendment # 1**

April 20, 2016

1. Amend to replace Pages 29 thru 30 of 30 with the attached
  - a. “Page 29 of 30, Revised 04/19/16”
  - b. “Page 30 of 30, Revised 04/19/16”

**All others remain unchanged.**

*Handwritten signature and date: Claudia S. Acfalle 4/21/16*

Claudia S. Acfalle  
Chief Procurement Officer

ITEM NO.	DESCRIPTION	QTY	UOM	MONTHLY PRICE	ANNUALY PRICE	60-MONTH EXTENDED PRICE
1.0	60 Month Lease Agreement Multifunction Copier/Printer/ Scanner/Fax. As per following specifications:	1	EA	\$ _____	\$ _____	\$ _____

**Charges for overage for copies exceeding the monthly allowance prints (fixed rate throughout contract term):**

Black/white Print Copies	\$ _____
Color	\$ _____

**PRODUCT SPECIFICATIONS FOR ONE (1) MACHINE:**

**BIDDING ON / REMARKS:**

Monthly Print Allowance: Black: 4,000 Color: 1,600  
Fixed Pricing for the term of the lease  
Multifunctional Color Copier/ Printer/ Scanner/ Fax  
Minimum Rated Speed of up to 45 prints/ copies/ per minute  
in Black and in Color  
Black and Color Scanning  
Dual Head Scanner  
Scan speed of up to 133 ipm  
5-1/2 x 8-1/2x11x17 paper size support  
Supports 16 to 110 lb. (60 to 300gsm) Paper Weights  
Five (5) trays including Bypass tray with up to 3140 sheet minimum  
Total Paper Capacity  
Up to 130 Page Automatic Duplexing Document Feeder  
Up to 50 sheet stapling, hole punching, booklet making  
with center stitch and folding  
Off-line up to 50 Sheet Convenience Stapler  
RAM and Hard Drive  
PCL and PostScript Print Drivers  
On board anti-virus protection  
Two-sided printing and copying up to 11x17  
Reduction/Enlargement from 25% up to 400%  
**Minimum print resolution of 600 x 600 dpi with option for higher resolution to  
handle old maps/documents & records with historical conditions.**  
Network connectivity through 10/100/1000 BaseT  
Print From and Scan to USB Memory Drive  
Scan to Folder and Scan to Email  
**10 seat license to scan to PC desktop suite**  
**Initial setup of machine to department's network**  
Selectable Image Formats on the device: TIFF, Password protected PDF,  
and Searchable PDF formats  
Up to 33.6kbps Walkup, LAN faxing and Fax Forwarding to Email  
Accounting with the ability to restrict user to color copying and printing,  
Assignable Volume Limits for color and black printing; password  
protection of user accounts, and Reporting of users' machine  
utilization (Copy, Fax, and Scan)  
Appropriate or Suitable Line Conditioner for the equipment  
Energy Star Rated

**Full Service & Maintenance Support, including parts & labor and the following:**  
Loaner machine upon request if machine is down for an extended period (at no  
additional charge with all supplies including staples except paper.  
Print credits for prints made by service technicians as well as  
damaged/unacceptable machine prints presented to the technician  
at the time of service call.  
Machine replacement guarantee if end-user is not satisfied with the  
performance through the lease term.  
Initial network installation support with ongoing toll free telephone support.  
Professional training

Free delivery and installation (excluding excess rigging/steps).

All consumable supplies except paper and staples.

Pickup all used consumable supply items for recycling.

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**Vendor help desk with the following:**

Proactive device monitoring and automated supply replenishment (i.e. toner supplies automatically sent to ensure end-user will not run out of supplies)

Ability for end-user to check status of service calls and supplies via the web or similar service.

Monthly reports detailing machine meter readings, ordered supplies and service calls.

Personally assigned client relationship specialist to assist in managing supplies and service needs.

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**NOTE: THE U.S. FEDERAL GSA CONTRACT PRICING AND ITS TERMS AND CONDITIONS WILL BE CONSIDERED, IF OFFERED.**

**BIDDING ON:**

**MANUFACTURER:** \_\_\_\_\_

**MAKE:** \_\_\_\_\_

**MODEL:** \_\_\_\_\_

**PLACE OF ORIGIN:** \_\_\_\_\_

**DATE OF DELIVERY:** \_\_\_\_\_

These specifications have been developed by the staff of the Department of Parks and Recreation and approved by Robert S. Lizama, Director.