

Eddie Baza Calvo
Governor



GENERAL SERVICES AGENCY
Government of Guam
148 Route 1 Marine Drive Corp
Piti, Guam 96915

Ray Tenorio
Lt. Governor

Invitation for Bid GSA-046-16

60-MONTH LEASE AGREEMENT – COPIER
(DEVELOPMENTAL DISABILITIES COUNCIL)

Amendment # 1

April 18, 2016

1. Amend to replace Pages 29 thru 30 of 30 with the attached
 - a. “Page 29 of 30, Revised 04/18/16”
 - b. “Page 30 of 30, Revised 04/18/16”

All others remain unchanged.

A handwritten signature in black ink, appearing to read 'Claudia S. Acfalle'.

Claudia S. Acfalle
Chief Procurement Officer

ITEM NO.	DESCRIPTION	QTY	UOM	MONTHLY PRICE	ANNUALY PRICE	60-MONTH EXTENDED PRICE
1.1	60 Month Lease Agreement Multifunction Copier/Printer/ Scanner/Fax. As per following specifications:	1	EA	\$ _____	\$ _____	\$ _____

Charges for overage for copies exceeding the monthly allowance prints (fixed rate throughout contract term):

Black/white Print Copies \$ _____
Color \$ _____

PRODUCT SPECIFICATIONS FOR ONE (1) MACHINE:

BIDDING ON / REMARKS:

Monthly Print Allowance: Black: 2,400 Color: 250

Fixed Pricing for the term of the lease
Multifunctional Color Copier/ Printer/ Scanner/ Fax
Minimum Rated Speed of up to 35 prints/ copies/ per minute
in Black and in Color
Black and Color Scanning
Scan speed of up to 70 ipm
5-1/2 x 8-1/2 x 11 x 17 paper size support
Supports 16 to 110 lb. (60 to 300gsm) Paper Weights
Five (5) trays including Bypass tray with up to 2180 sheet minimum
Total Paper Capacity
Up to 110 Page Automatic Duplexing Document Feeder
Up to 50 sheet stapling, hole punching, booklet making
with saddle stitch
Off-line up to 50 Sheet Convenience Stapler
RAM and Hard Drive
Hard Drive and Image Erase
PCL and PostScript Print Drivers
Compatible with windows 7 & Mac Operating Systems
On board anti-virus protection
Two-sided printing and copying up to 11x17
Reduction/Enlargement from 25% up to 400%
Minimum print resolution of 600 x 600 dpi
Network connectivity through 10/100/1000 BaseT
Print From and Scan to USB Memory Drive
Scan to Folder and Scan to Email
Selectable Image Formats on the device: TIFF, Password protected PDF,
and Searchable PDF formats
Up to 33.6kbps Walkup, LAN faxing and Fax Forwarding to Email.
Accounting with the ability to restrict user to color copying and printing,
Assignable Volume Limits for color and black printing; password
protection of user accounts, and Reporting of users' machine
utilization (Copy, Fax, and Scan)
Appropriate or Suitable Line Conditioner for the equipment
Energy Star Rated

Full Service & Maintenance Support, including parts & labor and the following:

Loaner machine upon request if machine is down for an extended period (at no
additional charge with all supplies including staples except paper.
Print credits for prints made by service technicians as well as
damaged/unacceptable machine prints presented to the technician
at the time of service call.
Machine replacement guarantee if end-user is not satisfied with the
performance through the lease term.
Initial network installation support with ongoing toll free telephone support.
Professional training
Free delivery and installation (excluding excess rigging/steps)
All consumable supplies except paper and staples.
Pickup all used consumable supply items for recycling.

Vendor help desk with the following:

Proactive device monitoring and automated supply replenishment (i.e. toner supplies automatically sent to ensure end-user will not run out of supplies)

Ability for end-user to check status of service calls and supplies via the web or similar service.

Monthly reports detailing machine meter readings, ordered supplies and service calls.

Personally assigned client relationship specialist to assist in managing supplies and service needs.

To include Fix Maintenance Price Plan, all parts and labor. Statement maintenance available service hours.

Yes, offer as requested

No, offer the following: _____

To include supplies (except paper and staples). State description of supplies.

Yes, offer as requested

No, offer the following: _____

To include training of machine network setup. **Risk of loss for damage resulting from natural disasters caused by acts of God (Typhoon, etc) shall be borne by the vendor.**

Yes, offer as requested

No, offer the following: _____

Guarantee machine performance for the lease term with the machine replaced at the request of the department if not satisfied. Provide delivery, installation and space electrical inspections.

Yes, offer as requested

No, offer the following: _____

NOTE: THE U.S. FEDERAL GSA CONTRACT PRICING AND ITS TERMS AND CONDITIONS WILL BE CONSIDERED, IF OFFERED.

BIDDING ON: (Ref: Q160902012)

MANUFACTURER: _____

MAKE: _____

MODEL: _____

PLACE OF ORIGIN: _____

DATE OF DELIVERY: _____

These specifications have been developed by the staff of the Guam Developmental Disabilities Council and approved by Rosanne S. Ada, Director.