

GRADUATE NURSE (NON-LICENSED)

NATURE OF WORK IN THIS CLASS:

This is quasi-professional work in rendering nursing care to patients.

Employees in this class perform routine quasi-professional nursing duties independently after initial training, and work under direct supervision of a registered nurse on a variety of developmental professional nursing assignments.

ILLUSTRATIVE EXAMPLES OF WORK: (Any one position may not include all the duties listed, nor do the examples cover all the duties which may be performed.)

Gives skilled nursing care and performs selected diagnostic and therapeutic procedures and treatment as ordered by the physician; prepares patients for physical examinations, tests and other diagnostic procedures.

Makes preliminary observations of patient's conditions; performs medical and developmental history interviews; records symptoms, reactions and results of medical and nursing treatments.

Participates in teaching proper nursing care and health maintenance procedures and techniques to patients and the public.

Provides first-aid treatment in emergencies.

Prepares and maintains supplies, materials and equipment necessary for patient care.

Maintains adequate clinical and nursing records.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of the principles, theories and practices of professional nursing.

Knowledge of the methods and techniques of prevention and control of communicable diseases.

Ability to observe and interpret the physical manifestations of the patient's condition and the social environmental factors which may hasten or delay recovery.

Ability to make work decisions in accordance with rules, regulations, and other program guidelines.

Ability to exercise emotional control and conceal natural aversion to certain patient condition.

Ability to follow oral and written instructions.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally and in writing.

Ability to maintain records and prepare reports.

MINIMUM EXPERIENCE AND TRAINING:

Graduation from an accredited school for professional nurses with an Associate's degree or diploma in nursing.

NECESSARY SPECIAL QUALIFICATION:

Possession of a current permit to practise nursing as a Graduate Nurse, awaiting licensure as a registered nurse on Guam.

Established: July, 1981



David R. Flores
Executive Director
Civil Service Commission