

Eddie Baza Calvo
Governor



GENERAL SERVICES AGENCY

(Ahensian Setbision Hinirat)
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Ray Tenorio
Lieutenant Governor

Benita A. Manglona
Director

George A. Santos
Deputy Director

September 29, 2011

GENERAL SERVICES AGENCY CIRCULAR NO.: 2011 - 007

TO: All Department and Agency Heads
VIA: Director, Department of Administration
FROM: Acting Chief Procurement Officer
SUBJECT: **Surplus Property Activity**

Hafa Adai! Please be advised that effective immediately, due to shortage in staff, Mr. Raymond P. Bamba, Surplus Property Management Administrator will be operating on an appointment basis.

For purposes of equipment/vehicle survey, inspection of surplus property, screening for surplus property, Transfer of Property, Receipt of Property, etc.; please contact Ms. Carmen Castro @ 475-1707/1720 to set your appointment with Mr. Raymond P. Bamba.

Dangkolo na Si Yu'os Ma'ase' for your understanding and cooperation.


CLAUDIA S. ACFALLE