



Felix P. Camacho
Governor
Michael W. Cruz
Lieutenant Governor

Department of Administration
(DIPATTAMENTON ATEMENSTRASION)
DIRECTOR'S OFFICE

(UFISINAN DIREKTOT)
Post Office Box 884 Hagatña Guam 96932
Tel: (671) 475-1101/1250 Fax: (671) 477-6788



Lourdes M. Perez
Director
Joseph C. Manibusan
Deputy Director



December 20, 2010

The Honorable Judith T. Won Pat, Ed.D.
Speaker, I Mina' Trenta na Liheslaturan Guahan
155 Hesler Place
Hagatna, Guam 96910

Office of the Speaker
Judith T. Won Pat, Ed. D.
Date 12/22/2010
Time 1:45 PM
Received by [Signature]

RE: Special Fund Transfer – November 2010

Dear Madam Speaker:

Buenas yan Hafa Adai! In pursuant to Public Law 30-55, Chapter XIII, Section 8, the Department of Administration reports that \$965,000.00 were transferred from The Solid Waste Tipping Fee Account, GL# 1416-10421 to the General Fund Account, GL# 1100-10413 for month ended November 2010.

Should you have any questions relating to this matter, please contact the Department of Administration, Division of Accounts' Deputy Financial Manager, Ms. Kathy Kakigi at 475-1169/1260.

Si Yu'os Ma'ase!

Sincerely,

[Signature]
Joseph C. Manibusan
Director of Administration, *Acting*

Attachment

Summary - November 2010

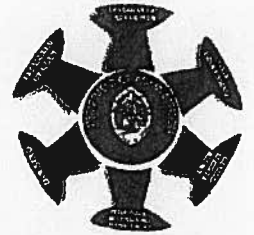
11/4/2010	744,904.80	Transfer from 141610421 to 110010413
	<u>(174,904.80)</u>	Vendor Payments
	A 570,000.00	

11/18/2010	434,464.04	Transfer from 141610421 to 110010413
	<u>(39,464.04)</u>	Vendor Payments
	B 395,000.00	

Total	C (A + B) <u><u>965,000.00</u></u>	Total Fund Transfer to General Fund For November
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DEPARTMENT OF ADMINISTRATION
 (DIPATTAMENTON ATMENESTRASION)
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 Website Address: <http://www.admin.gov.gu/doa/index.html>

Lourdes M. Perez
 Director
 Joseph C. Manibusan
 Deputy Director

November 18, 2010

Memorandum

To: Treasurer of Guam
 From: Director of Administration
 Subject: Transfer of Funds

Hafa Adai!

We are requesting to transfer funds from our Bank of Guam Accounts as follows:

From: Solid Waste Account	
Saving Account:	2501-001857
G/L Account:	1 416 10421

To: General Fund Account	
Checking Account:	0601-024399
G/L Account:	1 100 10413

Amount: \$434,464.04

This transfer for payments due to General Fund to paid salaries, contractual services, material, supplies, equipment purchase and others.

Enclosed are supporting documents for your information and perusal.

Your immediate attention in this request will be greatly appreciated.

Lourdes M. Perez
 LOURDES M. PEREZ
 DOA, Director

Attachments

cc: DOA Division of Accounts

Run Date : 11/18/10
 Run Time : 13:51:22
 User ID : ACCAYUVE
 Account number : 5602
 Trans number : #
 Check year : 0000
 Run Id: 0000
 Code Trans Date TNO
 P/O No Prior Ref

DEPARTMENT OF ADMINISTRATION
 TRANSACTIONS LIST

InvoiceNo	Remarks	Vendor	From trans date	To trans date	P/O number	Prior ref	Trans Amt	Encumb Amt	CKYz RunId
5602A1026605B013230	170 9/30/2010 #003355256 C2408101						13292.00	13292.00-	
127B	C090601301 C090601301						11/ 4/2010	/ /	
	RESPIRE CARE SERVICE SEP'10								
78133087	170 9/30/2010 #003356860 M0096824						183.00	183.00-	
A#10357981250006	DEC09 SVCS						11/ 5/2010	/ /	
5602A102000GA201230	170 9/30/2010 #003356861 M0096824						183.00	183.00-	
78133086	F106A00577 F106A00577						11/ 5/2010	/ /	
A#10357981250006	NOV09 SVCS								
5602A102000GA201230	170 9/30/2010 #003356873 M0096824						183.00	183.00-	
78133085	F106A00577 F106A00577						11/ 5/2010	/ /	
A#10357981250006	OCT09 SVCS								
5602A102000GA201290	190 9/30/2010 #003359194 A0097794						350.00	350.00	
UNIFORM10	D102000256						11/ 9/2010	/ /	
CLOTHING ALLOWANCE FY10									
5602A101712GA203230	190 9/30/2010 #003359717 D6022102						57.15	57.15	
824013107	D101703255						11/ 9/2010	/ /	
LABORATORY SVCS ON 01/04/07 FOR C.N.V	INV#7824013107								
5602A101712GA203230	190 9/30/2010 #003359736 D6022102						598.55	598.55	
824093006	D101703257						11/ 9/2010	/ /	
LABORATORY SVCS 08/03/06-09/22/06	INV#7824093006								
5602A101712GA203230	190 9/30/2010 #003359737 D6022102						26.34	26.34	
824093009	D101703257						11/ 9/2010	/ /	
LABORATORY SVCS 09/14/09-09/17/09	INV#7824093009								
5602C081700GA204230	170 9/30/2010 #003362020 G3006001						24209.05	24209.05	
10-12B	P106A03220 P106A03220						11/10/2010	/ /	
INV DATE:10/07/10									
5602A102000GA201290	170 9/30/2010 #003363980 R0098632						381.95	381.95	
8301	P106A06586 P106A06586						11/12/2010	/ /	
HANDCUFFS/LEG IRONS W/KEYS									

Count: 10
 39,464.04

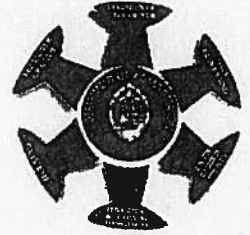
38,432.00-

FINAL TOTALS



DEPARTMENT OF ADMINISTRATION
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Lourdes M. Perez
Director
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November 4, 2010

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LMP
 LOURDES M. PEREZ
 DOA, Director

Attachments

cc: DOA Division of Accounts

DEPARTMENT OF ADMINISTRATION
TRANSACTIONS LIST

Run Date	Run Time	User ID	Account Number	Trans number	Trans code(s)	Check year	Account Number	InvoiceNo	P/O No	Code	Trans Date	Run Id	Vendor	From trans date	To trans date	P/O number	Add user	Trans Amt	Exo Amt	Add Date	Check Date	Prior ref	Invoice	Trans amt	To add date	Encumb Amt	Rvs	RunId		
11/04/10	10:34:04	ACCAYUYE	5416	0000		0000																								
5416A101050SE401230																														690.00-
400954																														
5416A101050SE401230																														780.00-
401225																														
5416A101050SE401230																														825.00-
401226																														
5416A101050SE401230																														690.00-
400955																														
5416A101050SE401230																														735.00-
400956																														
5416A101050SE401230																														585.00-
401227																														
5416A101050SE401230																														540.00-
400957																														
5416A101050SE401230																														630.00-
400958																														
5416A101050SE401230																														225.00-
401232																														
5416A101050SE401230																														292.50-
400959																														
5416A101050SE401240																														67.80-
170660																														
OFFICE SUPPLIES																														
FINAL TOTALS																														174,904.80

174,904.80

Count: 171