



TERRITORY OF GUAM
OFFICE OF THE GOVERNOR
AGAÑA, GUAM 96910
U. S. A.

EXECUTIVE ORDER NO. 98-20

**RELATIVE TO AMENDING EXECUTIVE ORDER NO.
98-16, WHICH CREATED A GOVERNOR'S PARENTAL
INVOLVEMENT INITIATIVE.**

WHEREAS, for some time it has been established that families need support in our society and there are many economic and social pressures on family units; and

WHEREAS, it has also been established that children adjust and perform better in school when there is parental involvement in the children's school program; and

WHEREAS, Goal's 2000 program, as well as individual schools and school systems throughout Guam have been instrumental in reaching out to parents, guardians or in loco parentis to involve them in their children's education; and

WHEREAS, in an effort to extend support to families and support for children in the educational setting, it is desirable to enable parents, guardians, or in loco parentis to easily visit with school officials and teachers on educational and disciplinary matters; and

WHEREAS, Administrative leave will allow parents, guardians, or in loco parentis to readily confer with teachers and other school officials concerning their children; and

NOW, THEREFORE, I, CARL T. C. GUTIERREZ, I Maga'lahaen Guáhan, Governor of Guam, by virtue of the authority vested in me by the Organic Act do order:

1. A program to increase and support the involvement of parents in their children's education is established, to be known as the "Governor's Parental Involvement Initiative". This program shall consist of the following:
 - a) An employee of the government of Guam, who is a parent, guardian, or in loco parentis, and who is not otherwise prohibited from such contact with his or her child by order of a court, may use up to a maximum of Four (4) hours every Two (2) pay periods of Administrative Leave to meet with a teacher or other school official concerning the employee's child's performance or behavior or to volunteer parental-involvement time at their child's school;


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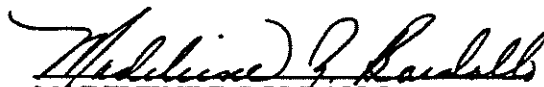


- b) The program shall apply throughout all departments, agencies, and instrumentalities of the government, autonomous and non-autonomous;
- c) A meeting with a teacher or other school official concerning a child's performance or behavior or to volunteer parental-involvement time at their child's school, including attendance at a graduation, school play, school fair, and so forth, shall be considered as attendance at an official meeting/conference under Rule No. 8.402 of the Personnel Rules and Regulations of the Department of Administration for purposes of eligibility for Administrative Leave;
- d) The authorized Four (4) hours administrative leave every Two (2) pay periods for the Governor's Parental Involvement Initiative may be utilized at the arrangement of the employee with the employee's supervisor, and may be split into smaller separate segments over the Two (2) pay period time frame, but shall not be carried over to the next Two (2) pay periods or thereafter;
- e) The Governor's Parental Involvement Initiative pre-approves the Four (4) hours administrative leave but in no way removes the supervisory responsibility for the accountability of subordinate employees' whereabouts during a workday. Employees must request for the administrative leave from their supervisors, in advance, as with any other planned leave. Supervisors shall be prudent and reasonable in their decisions;
- f) The Attachment to this Executive Order shall be used and made a part of all requests for administrative leave in order to ensure accountability of public employees in regard to this initiative.

SIGNED AND PROMULGATED at Hagåtña, Guam this 23rd day of July, 1998.


CARL T. C. GUTIERREZ
I Maga'lahaen Guåhan
Governor of Guam

COUNTERSIGNED:


MADELEINE Z. BORDALLO
Segunda na Maga'lahaen Guåhan
Lieutenant Governor of Guam

**EXECUTIVE ORDER 98-16
GOVERNOR'S PARENTAL INVOLVEMENT INITIATIVE
ADMINISTRATIVE EXCUSE SLIP**

Name of Parent(s):		Date:
Name of Student(s):		Grade(s):
Name of School:		
Arrival time at School:		
Departure time from School:		Total Hours:
<p>This is to certify that the above named parent(s) (guardian, in-loco-parentis) of the student(s) identified has visited the school for a conference with his/her child's/children's teacher or school official, to attend a function involving his/her child/children, or as a volunteer to assist in the child's/children's school activities:</p>		
<p>Signature of Teacher or School Official</p>		
<p>NOTE: This Administrative Excuse Slip must be attached to the Leave Form for approval by the supervisor.</p>		

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