

## AGRICULTURAL DIVISION CHIEF

NATURE OF WORK IN THIS CLASS:

Administers the programs and activities of the Agricultural Division involving entomology, plant pathology, agronomy and horticulture.

ILLUSTRATIVE EXAMPLES OF WORK: (Any one position may not include all the duties listed, nor do the examples cover all duties which may be performed.)

Administers programs relating to the regulatory control, inspection and eradication of pests and diseases harmful to agricultural plants and beneficial insects, and the regulatory programs of nursery and greenhouse inspections, seed inspection and control, insectary activities, and field control program.

Directs a biological control involving the production and distribution of beneficial insect parasite and predators.

Directs the enforcement of local and federal laws relating to the division.

Meets with agricultural, ecological, pest control groups and others to interpret program, laws, rules and regulations.

Cooperates with other experimental facilities in carrying on studies of agri-ecosystems to determine the presence and economic potential of insect parasites and predators and the feasibility of duplicating rearing programs to augment natural population of beneficial species.

Prepares projections of potential problem areas in biological program and recommends necessary research or control programs to find solutions.

Provides consultation and advisory services to the public and industry groups.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of the methods and techniques of biological control and of agricultural inspection program.

Knowledge of plants, insects and diseases common to horticultural products.

Knowledge of the laws, rules and regulations which apply to the Agricultural Division.

Knowledge of pesticides and their application.

Ability to administer the programs and activities of the Agricultural Division.

Ability to make decisions in accordance with appropriate program guidelines.

Ability to evaluate operational effectiveness and recommend/implement changes in organization, policies and procedures to improve effectiveness.

Ability to work effectively with the public and employees.

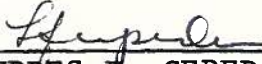
Ability to communicate effectively, orally and in writing.

Ability to maintain records and prepare reports.

MINIMUM EXPERIENCE AND TRAINING:

- A) Four years of professional experience in plant industry work involving either entomology, horticulture, agronomy, plant pathology or closely related work, one year of supervisory experience and graduation from recognized college or university with a Bachelor's degree in entomology, horticulture, agronomy, plant pathology or closely related field; or
- B) Any equivalent combination of experience and training beyond the Bachelor's degree which provides the minimum knowledge, abilities and skills.

Established: July 1980

  
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LOURDES F. CEPEDA, Acting  
Executive Director,  
Civil Service Commission