

Eddie Baza Calvo



GENERAL SERVICES AGENCY

Ray Tenorio

Governor

(Ahensian Setbision Hinirat)

Lt. Governor

Government of Guam

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Benita A. Manglona
Director

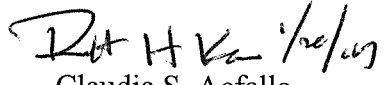
Anthony C. Blaz
Deputy Director

January 29, 2014

**Invitation for Bid GSA-011-14
For: Nutrition Services for the Comprehensive Management, Operations &
Maintenance of the Elderly Nutrition Program, Home-Delivered Meals Component**

Amendment # 1

1. Amend to include the attached "Additional Bidder/Vendor Requirements" forms (2 pages).
2. All others remain unchanged.


Claudia S. Acfalle
Chief Procurement Officer

ADDITIONAL BIDDER/VENDOR REQUIREMENTS

Specifications:

Bidding On/Remarks:

1.0 BACKGROUND INFORMATION OF BIDDER/VENDOR

On the Bidder's/ Vendor's letterhead, the following background information will be submitted as part of the Bidder's/Vendor's response to this IFB:

1.1 PROFESSIONAL HISTORY. It is the requirement the Bidder/Vendor list the following:

- a. Professional complaints pending and resolved filed with Federal and local agencies against them within the last three (3) years. _____
- b. All pending and adjudicated criminal or civil contempt proceedings against the Bidder/Vendor and any employee by the Bidder/Vendor. _____
- c. Describe the history of Bidder's/Vendor's organization and its mission as it relates to providing nutrition services or similar services for eligible individuals, including incorporation date, if applicable and principal sources of financial support. _____
- d. List past experience with Title III Aging Programs and other similar programs administered by Bidders's/ Vendor's organization and significant accomplishments. _____
- e. List all government contracts awarded to your organization in the previous three (3) years by title and contract amounts. _____
- f. Provide legible certified copies of all Food Service Establishment Inspection Reports received during the previous three (3) years from the Division of Environmental Health, Guam Department of Public Health and Social Services attached to your bid. _____

1.2 FINANCIAL CONDITION. It is the requirement the Bidder/Vendor list the following:

a. Occurrences in which the financial report were not submitted timely and the basis for their untimely submission, for contracts awarded from the Government for the previous three (3) years.

b. Citations in the areas of procurement, questioned costs or material weaknesses identified by the Government or through an independent audit for government contracts for the previous three (3), which shall include the status or resolution of each citation.

c. Defaults of material and financial obligations over Five Thousand Dollars (\$5,000.00), and shall indicate any liens or levies attached to the Bidder's/ Vendor's property or earnings as a result of such obligations, and the status and/or resolution of each obligation.

d. Bona fide tax-exempt entity, attach a copy of their latest Annual Information Return including Form 990, schedules and supporting documents [Ref. 26 CFR Part 301 §6104(d)].

e. Provide a copy of your organization's last three (3) years financial report and financial statement prepared by a Certified Public Accountant.

1.3 ADVOCACY AND CAPACITY EXPERIENCE. It is the requirement the Bidder/Vendor describe the following:

a. Describe in narrative form your organization's advocacy experience and current efforts regarding areas affecting older individuals and their outcomes.

b. Describe in narrative form demonstrated staff expertise and capacity in specific areas of service affecting older individuals in economic or social need.
