



Eddie Baza Calvo
Governor
Ray Tenorio
Lieutenant Governor

COPY

Government of Guam
(Gubetnomention Guahan)
Department of Administration
(Dipattamenton Atmenestration)
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Benita A. Manglona
Director
Anthony C. Blaz
Deputy Director

July 23, 2012

Honorable Judith T. Won Pat, Ed.D.
Speaker
1 Mina Trentai-unu na Liheslaturan Guahan
155 Hesler Place
Hagatna, Guam 96910

Office of the Speaker
Judith T. Won Pat, Ed. D.
Date 7/24/12
Time 1:30pm
Received by [Signature]

Dear Speaker Won Pat,

Hafa Adai! Transmitted herewith is the 3rd Quarter Staffing Pattern for the Department of Administration per reporting requirements of Public Law 31-77, Chapter XIII, Section 18. The staffing pattern will be posted to the agencies website.

Senseramente,

ANTHONY C. BLAZ
Deputy Director

Government of Guam
 Fiscal Year 2012
 Agency Staffing Pattern
 CURRENT

FUNCTIONAL AREA: FINANCE AND ADMINISTRATION
 DEPARTMENT/AGENCY: DEPARTMENT OF ADMINISTRATION
 PROGRAM: SUMMARY

FUND: ALL FUNDS (GENERAL FUND AND INDIRECT COST FUND)

As of: 30 June 2012

No.	(A) Division	(B)			(C)		(D)		(E)		Input by Department										(O) (F + N) TOTAL
		Total Salary	Total Overtime	Total Special	Total Increment Amt	(B+C+D+E) Subtotal	(F) Retirement (F * 28.30%)	(G) Retire (DD) (\$18.40*60PP)	(H) Social Security (6.2% * J)	(I) Medicare (1.45% * F)	(J) Life (I)	(K) Medical (Premium)	(L) Dental (Premium)	(M) Total Benefits (G thru M)	(N)						
1	DIRECTOR'S OFFICE	\$452,972	\$0	\$0	\$0	\$452,972	\$128,191	\$1,980	\$0	\$4,803	\$1,224	\$22,141	\$1,730	\$160,068	\$613,040						
2	HUMAN RESOURCES DIVISION	1,191,887	0	0	0	1,191,887	337,304	8,415	0	17,282	4,284	37,196	3,607	408,088	1,599,975						
3	DATA PROCESSING DIVISION	826,223	0	0	0	826,223	218,178	2,970	3,427	10,552	2,907	43,761	3,298	285,093	1,111,316						
4	GENERAL SERVICES AGENCY	467,005	0	0	0	467,005	132,162	5,445	0	5,492	2,448	29,532	2,472	177,552	644,557						
5	DIVISION OF ACCOUNTS	2,579,720	0	4,556	0	2,584,276	731,350	24,255	0	33,430	10,863	157,867	12,345	970,110	3,554,386						
	GRAND TOTAL	\$5,517,807	\$0	\$4,556	\$0	\$5,522,363	\$1,547,186	\$43,065	\$3,427	\$71,559	\$21,726	\$290,497	\$23,452	\$2,000,912	\$7,523,275						

* Night Differential / Hazardous / Worker's Compensation / etc.
 1/; FY 2012 (current) Gov-Guam contribution for Life Insurance is \$153 per annum

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
CURRENT

FUNCTIONAL AREA: FINANCE AND ADMINISTRATION
DEPARTMENT/AGENCY: DEPARTMENT OF ADMINISTRATION
PROGRAM: DIRECTOR'S OFFICE

FUND: GENERAL FUND

As of: 30 June 2012

No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special	(H) Date	(I) Incumbent	Input by Department										(S) (J+R) TOTAL
										(J) (E+F+G+I) Subtotal	(K) Retirement (J * 28.30%)	(L) Retire (DDD) (\$19.02*2.6PP)	(M) Social Security (6.2% * J)	(N) Medicare (1.45% * J)	(O) Life (U)	(P) Medical (F-residual)	(Q) Dental (F-residual)	(R) Total Benefits (K thru O)		
1	06001	Director	Beatha A. Mangdom	L210 (Unc)	\$88,915	\$0	\$0	n/a		\$88,915	\$25,163	\$495	\$0	\$1,289	153	\$6,517	\$374	\$33,991	\$122,906	
2	64012	Deputy Director	Anthony C. Blaz	L410 (Unc)	73,020	0	0	n/a		73,020	\$20,665	0	0	1,959	153	1,683	23,785	23,785	96,805	
3	06003	Administrative Services Officer	David J. Battig	N-10	46,596	0	0	7/8/2013		46,596	\$13,187	495	0	676	153	1,683	16,419	16,419	63,015	
4	66003	Private Secretary	Vacant	I-10	0	0	0			0	\$0	0	0	0	0	0	0	0	0	
5	06003	Management Analyst II	Roberta J. R. Castro	L-10	39,780	0	0	5/26/2013		39,780	\$11,258	0	0	577	153	1,683	226	13,896	53,676	
6	06009	Records Management Officer	Vacant (9/24/10)	K-01	0	0	0	n/a		0	\$0	0	0	0	0	0	0	0	0	
7	06010	Customer Service Supvr	Recruitment in Progress	Vacant	0	0	0			0	\$0	0	0	0	0	0	0	0	0	
8	06011	Customer Svc Representative	Vacant (11/4/11)	L-01	26,520	0	0	n/a		26,520	\$7,505	495	0	385	153	1,683	226	10,447	36,967	
9	69105	Messenger/Clerk	Vacant (7/31/09)	H-01	0	0	0			0	\$0	0	0	0	0	0	0	0	0	
10	69109	Administrative Counsel (Acty IV)	Dale C. Alvarez	D-11	24,592	0	0	12/27/2012		24,592	\$6,960	495	0	357	153	1,683	226	9,874	34,466	
11	0213	Administrative Counsel (Acty IV)	Melton Duenas Jr.	E-17	31,787	0	0	2/14/2013		31,787	\$8,996	0	0	461	153	4,808	0	14,418	46,205	
12	6070	Building Maintenance Leader	Robert H. Kono	A4/18	121,762	0	0	12/1/2010		121,762	\$34,459	0	0	461	153	2,401	226	37,239	159,001	
13	06005	Chief Auditor (LTA)	Vacant (4/7/08)	J-01	0	0	0			0	\$0	0	0	0	0	0	0	0	0	
14	06005	Chief Auditor (LTA)	Vacant (9/29/11)	O-01	0	0	0	n/a		0	\$0	0	0	0	0	0	0	0	0	
Total:										\$0	\$128,191	\$1,980	\$0	\$4,803	\$1,224	\$22,161	\$1,730	\$160,068	\$613,040	

* Night Differential / Hazardous / Worker's Compensation / etc.

1/: FY 2012 (current) GovGuam contribution for Life Insurance is \$153 per annum

Government of Guam
 Fiscal Year 2012
 Agency Staffing Pattern
 CURRENT

Input by Department																
Special Pay Categories																
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)						
No.	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay (10%)	Hazard Pay (10%)	Hazard Pay (8%)	Night Sunday Pay (1.5)	Nurse Pay (1.5)	Nurse Pay (1.5)	EMT Pay (15%)	(E+F+G+H+I+J) Subtotal					
1	06001 Director	Benita A. Mangiona	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
2	64012 Deputy Director	Anthony C. Blaz	0	0	0	0	0	0	0	0	0	0				
3	06003 Administrative Services Officer	David J. Hitting	0	0	0	0	0	0	0	0	0	0				
4	06004 Private Secretary	Vacant (6/2/08)	0	0	0	0	0	0	0	0	0	0				
4	66003 Management Analyst II	Roberta J.R. Castro	0	0	0	0	0	0	0	0	0	0				
5	06009 Records Management Officer	Vacant (9/24/10)	0	0	0	0	0	0	0	0	0	0				
5	Management Analyst II (ILO)	Recruitment in Progress Vacant (11/4/11)	0	0	0	0	0	0	0	0	0	0				
6	06010 Customer Svc Representative	Vacant (7/31/09)	0	0	0	0	0	0	0	0	0	0				
7	69105 Messenger Clerk	Dale C. Alvarez	0	0	0	0	0	0	0	0	0	0				
8	69109 Agricultural Gardener	Melton Duonas Jr.	0	0	0	0	0	0	0	0	0	0				
9	0213 Administrative Counsel (Atty IV)	Robert H. Kono	0	0	0	0	0	0	0	0	0	0				
6	6670 Building Maintenance Leader	Vacant (4/7/08)	0	0	0	0	0	0	0	0	0	0				
6	06005 Chief Auditor (LTA)	Vacant (9/22/11)	0	0	0	0	0	0	0	0	0	0				
Total:											\$0	\$0	\$0	\$0	\$0	\$0

1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay

2/ Applies to law enforcement personnel

3/ Applies to solid waste employees

4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
CURRENT

Branch Legend:

AO	Administrator's Office
ASR	Admin Svcs & Records
CP	Classification & Pay
EMR	Employee Mgt Relations
EB	Employee Benefits
TD	Training & Dev
RC	Regulatory Compliance
TDR	Test Dev & Research
R	Recruitment
EEO	Equal Employment Opportunity

FUNCTIONAL AREA: FINANCE AND ADMINISTRATION
DEPARTMENT/AGENCY: DEPARTMENT OF ADMINISTRATION
PROGRAM: HUMAN RESOURCES DIVISION
FUND: GENERAL FUND

As of: 30 June 2012

No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special	(H) Increment Date	(I) Amt.	Input by Department										(S) (J+R) TOTAL
										(K) Retirement (P = 28.10%)	(L) Retiree (DDD) (\$19,02-268P)	(M) Social Security (6.2% - J)	(N) Medicare (1.45% - J)	(O) Life	(P) Medical (Pension)	(Q) Dental (Pension)	(R) Total Benefits (K thru Q)			
1	61001 - AO	Personnel Mgt Administrator	Recruitment in Progress (Vacant 10-29-10)	Q-01	\$ 40,352	\$ 0		n/a	\$ 0	\$ 40,352	\$ 11,420	\$ 895	\$ 0	\$ 0	\$ 153	\$ 1,683	\$ 226	\$ 14,562	\$ 54,914	
2	61004 - AO	Administrative Officer	Vacant (1-27-12)	L-09	38,454	0		4/15/2012	0	38,454	10,882	0	0	0	153	0	0	11,593	50,047	
3	61022 - AO	Word Processing Secretary II	Vacant (5/7/07)	H-01	0	0		8/28/2012	0	63,428	17,950	0	0	0	153	0	0	19,023	82,451	
4	61032 - AO	Asst Pers Svcs Administrator	Rose A. N. Cruz	P-14	63,428	0		9/29/2013	0	39,491	11,176	0	0	0	153	2,170	223	14,295	53,786	
5	61005 - ASR	Drug-Free Workplace Coord	Judith D. P. Gagan	J-14	39,491	0		12/11/2011	0	51,662	14,620	0	0	0	153	0	0	14,295	67,184	
6	61006 - ASR	Personnel Specialist IV	Kenneth F. Borja	N-13	51,662	0		3/30/2013	0	34,518	9,769	495	0	0	153	2,401	226	13,544	48,062	
7	61009 - ASR	Personnel Specialist I	Keth W. Hatfig	K-08	23,875	0		10/11/2011	0	28,875	8,172	495	0	0	153	0	0	9,238	36,113	
8	61023 - ASR	Personnel Assistant II	AnnMarie C. Pablo	L-07	23,875	0		2/22/2013	0	25,276	7,153	495	0	0	153	3,607	0	11,775	37,051	
9	61022 - ASR	Personnel Specialist III	Lennie L. Guzman	G-07	25,276	0		0	0	0	0	0	0	0	0	0	0	0	0	
10	61007 - CP	Personnel Specialist IV - Supv	Shane G. L. Ngeta	M-01	43,490	0		3/1/2013	0	43,490	12,308	495	0	0	153	1,683	226	15,495	58,985	
11	61008 - CP	Personnel Specialist III	Bernadette L. P. Lizama	M-11	44,524	0		12/18/2011	0	44,524	12,600	495	0	0	153	0	0	13,894	58,418	
12	61014 - CP	Personnel Specialist III	Vacant (3/1/10)	M-01	0	0		0	0	0	0	0	0	0	0	0	0	0	0	
13	62006 - CP	Personnel Specialist III	Lora J. R. Mojica	M-10	43,018	0		10/29/2012	0	43,018	12,174	0	0	0	153	0	0	12,951	55,969	
14	61028 - EMR	Employee-Mgt Rel Ofcr-II	Brett W. Duems	L-10	32,083	0		3/1/2013	0	32,083	9,079	495	0	0	153	0	0	12,586	44,669	
15	61035 - EMR	Employee-Mgt Rel Ofcr-II	Kathryn M. C. Diaz	N-14	53,470	0		9/19/2013	0	53,470	15,132	0	0	0	153	0	0	16,060	69,530	
16	61019 - EB	Personnel Specialist II	Ellen M. Ryan	L-09	38,454	0		7/16/2012	0	38,454	10,882	0	0	0	153	1,683	226	13,502	51,956	
17	61016 - EMR	Personnel Specialist I	Vacant (8/8/05)	K-01	0	0		0	0	0	0	0	0	0	0	0	0	0	0	
18	61019 - EMR	Employee-Mgt Rel Ofcr-I	Vacant (12/23/07)	M-01	0	0		0	0	0	0	0	0	0	0	0	0	0	0	
19	61030 - EB	Personnel Specialist IV - Supv	Leonora P. Candiso	N-11	48,227	0		3/29/2013	0	48,227	13,648	495	0	0	153	1,683	226	16,932	65,132	
20	61027 - EB	Group Ins Spec (ILO PMA III)	Vacant (12/03/07)	L-16	48,900	0		1/4/2013	0	48,900	13,839	495	0	0	153	0	0	15,196	64,096	
21	61033 - EB	Group Insurance Specialist I	Vacant (2/26/10)	L-01	0	0		0	0	0	0	0	0	0	0	0	0	0	0	
22	62002 - TD	Personnel Specialist IV	Robert D. Taitano	N-15	55,341	0		7/1/2012	0	55,341	15,662	495	0	0	153	2,401	226	19,739	75,080	
23	61034 - TD	Personnel Specialist III	Raymond P. C. Artero	M-16	52,880	0		10/12/2012	0	52,880	14,965	495	0	0	153	2,401	226	19,007	71,887	
24	62004 - TD	Personnel Specialist III	Vacant	G-01	0	0		0	0	0	0	0	0	0	0	0	0	0	0	
25	61031 - EB	Personnel Assistant I	Vacant	G-01	0	0		0	0	0	0	0	0	0	0	0	0	0	0	
26	62002 - TD	Personnel Specialist IV	Robert D. Taitano	N-15	55,341	0		7/1/2012	0	55,341	15,662	495	0	0	153	2,401	226	19,739	75,080	
27	61034 - TD	Personnel Specialist III	Raymond P. C. Artero	M-16	52,880	0		10/12/2012	0	52,880	14,965	495	0	0	153	2,401	226	19,007	71,887	
28	62004 - TD	Personnel Specialist III	Vacant	G-01	0	0		0	0	0	0	0	0	0	0	0	0	0	0	
29	61029 - RC	Personnel Mgt Analyst III	Vacant (9/25/09)	N-01	0	0		0	0	0	0	0	0	0	0	0	0	0	0	
30	62002 - TDR	Personnel Specialist IV	Robert D. Taitano	N-15	55,341	0		7/1/2012	0	55,341	15,662	495	0	0	153	2,401	226	19,739	75,080	
31	62003 - TDR	Personnel Specialist III	Raymond P. C. Artero	M-16	52,880	0		10/12/2012	0	52,880	14,965	495	0	0	153	2,401	226	19,007	71,887	
32	61011 - R	Personnel Specialist IV - Supv	Vacant	M-01	0	0		0	0	0	0	0	0	0	0	0	0	0	0	
33	61018 - R	Personnel Specialist III	Vacant	M-10	0	0		0	0	0	0	0	0	0	0	0	0	0	0	
34	61014 - R	Personnel Specialist III	Anthony B. Cepeda	M-10	43,018	0		6/16/2012	0	43,018	12,174	0	0	0	153	1,683	226	14,860	57,878	
35	61015 - R	Personnel Assistant I	Vacant (9/7/10)	G-01	0	0		n/a	0	0	0	0	0	0	0	0	0	0	0	
36	61021 - R	Personnel Specialist III	Cecilia M. Reyes	M-10	43,018	0		11/8/2012	0	43,018	12,174	0	0	0	153	0	0	12,951	55,969	
37	61026 - R	Group Insur Spec I (ILO PA ID)	Adrian L. Peregrino	I-02	22,726	0		7/19/2012	0	22,726	6,431	495	0	0	153	1,683	226	9,318	32,044	
38	61020 - R	Personnel Assnstrm II	Delia V. R. Hatfig	I-07	28,875	0		2/28/2013	0	28,875	8,172	495	0	0	153	3,780	223	13,241	42,116	
39	61037 - EEO	EEO Specialist (ILO PMA IID)	Recruitment in Progress (Vacant 8/30/10)	N-01	31,064	0		n/a	0	31,064	8,791	495	0	0	153	2,401	226	12,517	43,581	
40	61007 - EEO	Personnel Assistant II	Vacant	L-01	0	0		0	0	0	0	0	0	0	0	0	0	0	0	
Total:										\$1,191,887	\$0	\$337,304	\$8,415	\$0	\$4,284	\$37,196	\$3,607	\$408,088	\$1,599,975	

* Night Differential / Hazardous / Worker's Compensation / etc.
1/; FY 2012 (current) GovGuam contribution for Life Insurance is \$153 per annum

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
CURRENT

Input by Department															
Special Pay Categories															
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)					
No.	Position Title	Name of Incumbent	Flight Pay	Night Differential Pay	Hazardous Pay	Hazardous Pay	Nurse/Security Pay	Nurse Pay	EMFT Pay	(E+F+G+H+I+J) Subtotal					
				10%	19%	8%	1.5%	1.5%	15%						
1	61001 - AO	Personnel Mgt. Administrator		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
2	61003 - AO	Administrative Officer	Recruitment in Progress (Vacant 10-29-10)	0	0	0	0	0	0	0	0				
3	61004 - AO	Word Processing Secretary II	Vacant (1-27-12)	0	0	0	0	0	0	0	0				
4	61022 - AO	Asst. Fire Svs. Administrator	Vacant (5/7/07)	0	0	0	0	0	0	0	0				
5	61032 - AO	Drug-Free Workplace Coord.	Rose A.N. Cruz	0	0	0	0	0	0	0	0				
6	61005 - ASR	Personnel Specialist IV	Judith D. P. Gagan	0	0	0	0	0	0	0	0				
7	61006 - ASR	Personnel Specialist I	Kenneth F. Borja	0	0	0	0	0	0	0	0				
8	61009 - ASR	Personnel Assistant II	Kath W. Hatfield	0	0	0	0	0	0	0	0				
9	61023 - ASR	Personnel Assistant I	AnnaMarie C. Pablo	0	0	0	0	0	0	0	0				
10	61002 - ASR	Personnel Specialist III	Leonio L. Guzman	0	0	0	0	0	0	0	0				
11	61017 - CP	Personnel Specialist IV - Supv	Vacant (9/29/03)	0	0	0	0	0	0	0	0				
12	61008 - CP	Personnel Specialist III	Shane G. L. Ngata	0	0	0	0	0	0	0	0				
13	61010 - CP	Personnel Specialist III	Bernadette L. P. Lizama	0	0	0	0	0	0	0	0				
14	61012 - CP	Personnel Specialist III	Vacant (3/1/10)	0	0	0	0	0	0	0	0				
15	61024 - CP	Personnel Specialist III	Lorn J. R. Mojica	0	0	0	0	0	0	0	0				
16	62006 - CP	Personnel Assistant II	Vacant (5-7-12)	0	0	0	0	0	0	0	0				
17	61029 - CP	Personnel Mgt. Analyst III	Brett W. Duemus	0	0	0	0	0	0	0	0				
18	61028 - EMR	Employee-Mgt. Rel. Ofcr-II	Vacant (1/7/08)	0	0	0	0	0	0	0	0				
19	61035 - EMR	Personnel Specialist II	Kathryn M. C. Diaz	0	0	0	0	0	0	0	0				
20	61016 - EMR	Personnel Specialist I	Ellen M. Ryan	0	0	0	0	0	0	0	0				
21	61039 - EMR	Employee-Mgt. Rel. Ofcr-I	Vacant (8/8/05)	0	0	0	0	0	0	0	0				
22	61019 - EMR	Personnel Mgt. Analyst III	Vacant	0	0	0	0	0	0	0	0				
23	61030 - EB	Personnel Mgt. Analyst III	Vacant (12/23/07)	0	0	0	0	0	0	0	0				
24	61019 - EB	Grp. Ins. Spec. I (ILO PMA III)	Leonora P. Candaso	0	0	0	0	0	0	0	0				
25	61027 - EB	Personnel Specialist II	Vacant (12/03/07)	0	0	0	0	0	0	0	0				
26	61033 - EB	Group Insurance Specialist I	Teresita S. Dulos Reyes	0	0	0	0	0	0	0	0				
27	61031 - EB	Personnel Assistant I	Vacant (2/26/10)	0	0	0	0	0	0	0	0				
28	62002 - TD	Personnel Specialist IV	Robert D. Taliano	0	0	0	0	0	0	0	0				
29	61034 - TD	Personnel Specialist III	Raymond P. C. Artero	0	0	0	0	0	0	0	0				
30	62007 - TD	Personnel Spec. III (ILO WFS II)	Vacant	0	0	0	0	0	0	0	0				
31	61013 - RC	Administrative Aide (ILO P.A. I)	Vacant	0	0	0	0	0	0	0	0				
32	61029 - RC	Personnel Mgt. Analyst III	Vacant (9/25/09)	0	0	0	0	0	0	0	0				
33	62001 - TDR	Personnel Specialist IV	Francis N. Filisco	0	0	0	0	0	0	0	0				
34	62003 - TDR	Personnel Specialist III	Catherine L. P. Borja	0	0	0	0	0	0	0	0				
35	61025 - TDR	Personnel Specialist III	Herta L. Deia Cruz	0	0	0	0	0	0	0	0				
36	61011 - R	Personnel Specialist IV - Supv	Michael W. Schuip	0	0	0	0	0	0	0	0				
37	61018 - R	Personnel Specialist III	Josephine M. Coad	0	0	0	0	0	0	0	0				
38	61014 - R	Personnel Specialist III	Anthony B. Cepeda	0	0	0	0	0	0	0	0				
39	61015 - R	Personnel Assistant I	Vacant (9/7/10)	0	0	0	0	0	0	0	0				
40	61021 - R	Personnel Specialist III	Cecilia M. Reyes	0	0	0	0	0	0	0	0				
41	61026 - R	Group Insur. Spec. I (ILO P.A. II)	Adrian L. Percefsano	0	0	0	0	0	0	0	0				
42	61020 - R	Personnel Assistant II	Delia V. R. Hatfield	0	0	0	0	0	0	0	0				
43	61037 - EEO	EEO Specialist (ILO PMA III)	Recruitment in Progress (Vacant 8/30/10)	0	0	0	0	0	0	0	0				
44	61007 - EEO	Personnel Assistant II	Vacant	0	0	0	0	0	0	0	0				
Total:										\$0	\$0	\$0	\$0	\$0	\$0

1/ 10% of reg. rate, applicable from 6pm-6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay

2/ Applies to law enforcement personnel

3/ Applies to solid waste employees

4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to CFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
CURRENT

FUNCTIONAL AREA: FINANCE AND ADMINISTRATION
DEPARTMENT/AGENCY: DEPARTMENT OF ADMINISTRATION
PROGRAM: DATA PROCESSING DIVISION

FUND: GENERAL FUND

As of: 30 June 2012

No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Specialty	(H) Incumbent Date	(I) Unit	Input by Department										(R) Total Benefits (K thru Q)	(S) (J+R) TOTAL
										(J) Subtotal (F+G+H)	(K) Retirement (J * 28.30%)	(L) Retire (DD) (\$19.02 * 60PP)	(M) Social Security (6.2% * J)	(N) Medicare (1.45% * J)	(O) Life (L)	(P) Medical (F+G+H)	(Q) Dental (F+G+H)				
1	64001	Data Processing Manager	Joseph C. Manabasan	O-01	\$33,811	\$0		1/3/2012		\$0	\$9,569	\$0	\$0	\$0	\$490	\$153	\$3,811	\$2,401	\$226	\$12,839	\$46,650
2	64002	Administrative Officer	Frances F. Cruz	L-08	37,128	0		2/14/2013		0	\$10,507	495	0	0	538	153	37,128	2,170	223	14,087	51,215
3	64011	Computer Systems Analyst II	Gerardino S. Delgado	M-17	54,731	0		12/11/2011		0	\$15,489	0	0	0	0	153	54,731	0	0	15,642	70,373
4	64014	Computer Systems Analyst II	Mary Ann D. Mendola	M-15	51,092	0		7/26/2012		0	\$14,459	0	0	0	741	153	51,092	0	0	15,353	66,445
5	64035	Computer Systems Analyst II	Shirley Ann L. G. Munoz	M-13	47,695	0		7/26/2013		0	\$13,498	0	0	0	692	153	47,695	0	0	14,342	62,037
6	64038	Computer Systems Analyst II	Michael S. Cruz	M-18	56,646	0		3/29/2013		0	\$16,031	0	0	0	821	153	56,646	1,683	0	18,668	75,334
7	2685	Teleproc Network Coord	Francis R. Perez	J-17	43,784	0		8/22/2012		0	\$12,991	0	0	0	0	153	43,784	6,517	374	19,435	63,319
8	64022	Computer Ops Supervisor	Ethaine J. Cruz	L-15	47,246	0		4/17/2013		0	\$13,371	495	0	0	685	153	47,246	3,780	223	18,707	65,953
9	64016	Computer Systems Analyst I	Roman M. Palomo	L-14	45,648	0		10/18/2012		0	\$12,918	0	0	0	662	153	45,648	6,517	374	20,624	66,272
10	64040	Teleproc Network Coord	Victor S. N. Sorto	J-13	38,155	0		10/10/2011		0	\$10,798	0	0	0	563	153	38,155	2,401	226	14,131	52,286
11		Geographic Info Sys/Land Mgt	Jesse J. Rojas	O-09	49,026	0		11/11/2010		0	\$13,874	0	0	0	711	153	49,026	0	0	14,738	63,764
12		Computer Programmer	Kenneth J. Cruz	L-01	21,389	0		7/17/2011 & 12		0	\$6,053	495	0	0	310	153	21,389	2,401	226	9,638	31,027
13		Computer Analyst II	Joseph A. Baza	M-10	43,018	0		9/18/2013		0	\$12,174	495	0	0	624	153	43,018	1,683	226	15,355	58,373
14		Computer System Analyst I	Joseph J. Nieldog	L-11	41,172	0		9/17/2013		0	\$11,652	0	0	0	597	153	41,172	0	0	12,402	53,574
15		Systems & Programming Adm	Benigno B. Canacho	UNCL	55,275	0		n/a		0	\$0	0	0	0	801	153	55,275	0	0	4,382	59,657
16		Computer Programmer/Anal Sup	Christine M. San Agustin	UNCL	50,717	0		n/a		0	\$14,353	0	0	0	735	153	50,717	1,683	226	17,150	67,867
17		Computer Systems Analyst I	Vacant (6/20/11)	L-01	0	0		n/a		0	\$0	0	0	0	0	0	0	0	0	0	0
18		Computer Systems Analyst I	Dean C. Bivrea	L-09	38,454	0		3/30/2012		0	\$10,882	0	0	0	588	153	38,454	6,517	374	18,484	56,938
19		Teleproc Network Coord	Eric H. Rosell	J-11	35,618	0		10/10/2012		0	\$10,080	495	0	0	516	153	35,618	3,607	374	15,225	50,843
20		Computer Operator III	John S. Baamba	J-11	35,618	0		1/22/2012		0	\$10,080	495	0	0	516	153	35,618	2,401	226	13,871	49,489
Total:										\$0	\$218,178	\$2,970	\$3,427	\$10,552	\$2,907	\$826,223	\$43,761	\$3,298	\$285,093	\$1,111,316	

* Night Differential / Hazardous / Worker's Compensation / etc.

1/; FY 2012 (current) GovGuam contribution for Life Insurance is \$153 per annum

Government of Guam
 Fiscal Year 2012
 Agency Staffing Pattern
 CURRENT

Input by Department													
Special Pay Categories													
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)			
No.	Position	Name of Employee	Holiday Pay	Signt. Differential Pay	Hazard Pay	Hazard Pay	Stipend Pay	Stipend Pay	EMPT Pay	(E+F+G+H+J)	Subtotal		
	Title	Employee		10%	10%	8%	1.5%	1.5%	15%		\$0	\$0	
1	64001	Data Processing Manager	0	0	0	0	0	0	0	0	0	0	
2	64002	Administrative Officer	0	0	0	0	0	0	0	0	0	0	
3	64011	Computer Systems Analyst II	0	0	0	0	0	0	0	0	0	0	
4	64014	Computer Systems Analyst II	0	0	0	0	0	0	0	0	0	0	
5	64035	Computer Systems Analyst II	0	0	0	0	0	0	0	0	0	0	
6	64018	Computer Systems Analyst II	0	0	0	0	0	0	0	0	0	0	
7	2685	Teleproc Network Coord	0	0	0	0	0	0	0	0	0	0	
8	64022	Computer Ops Supervisor	0	0	0	0	0	0	0	0	0	0	
9	64016	Computer Systems Analyst I	0	0	0	0	0	0	0	0	0	0	
10	64040	Teleproc Network Coord	0	0	0	0	0	0	0	0	0	0	
11	0	Geographic Info Syst/Land Mgr	0	0	0	0	0	0	0	0	0	0	
12	0	Computer Programmer	0	0	0	0	0	0	0	0	0	0	
13	0	Computer Analyst II	0	0	0	0	0	0	0	0	0	0	
14	0	Computer System Analyst I	0	0	0	0	0	0	0	0	0	0	
15	0	Systems & Programming Adm	0	0	0	0	0	0	0	0	0	0	
16	0	Computer Programmer/Anal Sup	0	0	0	0	0	0	0	0	0	0	
17	0	Computer Systems Analyst I	0	0	0	0	0	0	0	0	0	0	
18	0	Teleproc Network Coord	0	0	0	0	0	0	0	0	0	0	
19	0	Computer Operator III	0	0	0	0	0	0	0	0	0	0	
Total:											\$0	\$0	\$0

1/ 10% of reg. rate, applicable from 6pm-6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay

2/ Applies to law enforcement personnel

3/ Applies to solid waste employees

4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sundry

5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel, 15% of reg. rate of pay

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
CURRENT

Input by Department												
Special Pay Categories												
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)		
Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay	Hazard Pay	Hazard Pay	Nurse/Sunday Pay	Nurse Pay	EMT Pay	(E+F+G+H+I+J)	Subtotal	
				10%	10%	8%	1.5	1.5	15%			
1	65001	Chief Procurement Officer										
2	65025	Administrative Assistant	Claudia S. Achille									
3	65035	Customer Svc Representative	Marissa D. Leon Guerrero									
4	65003	Clerk II	Almaita Fama-Alcantara									
5	65004	Clerk II	Emphasia S. Lujan									
6	65007	Administrative Aide	Christine M. Tebucano									
7	65021 - P	Buyer Supervisor II	Vacant (10/19/07)									
8	65019 - P	Buyer II	Audia T. Cruz									
9	65015 - P	Buyer II	Pedro F. San Nicolas									
10	65012 - P	Buyer II	Vacant (3/3/09)									
11	65013 - P	Buyer II	Maryann O. Mesa									
12	65014 - P	Buyer II	Vacant (7/17/08)									
13	65020 - P	Buyer II	Vacant (9/21/11)									
14	65030 - P	Buyer I	Paul T. Llanes									
15	65018 - P	Supply Clerk	Matthew P. Changulaf									
16	65026 - P	Buyer I	Belinda B. Paulino									
17	65022 - P	Buyer I	Jheez L. Perez									
18	65016 - C	Customer Svc Representative	Vacant (4/29/11)									
19	65041 - O	Inventory Management Officer	Vacant (9/15/10)									
20	65044 - O	Storekeeper II	Vacant (11/11/10)									
21	65024 - O	Admin Officer (EO Supply Clk)	Mateo N. Villanueva									
22	65042 - O	Storekeeper II	Vacant (3/5/10)									
23	65049 - O	Storekeeper I	Rolland D. A. Reyes									
24	69301 - S	Surplus Property Mgt Adm	Raymond P. Bamba									
25	65031 - S	Surplus Property Technician	Vacant (3/18/11)									
26	65034 - S	Maintenance Custodian	Robert B. Manlusan									
27	65028 - S	Surplus Property Technician	Vacant									
28	65039 - S	Supply Clerk	Vacant									
29	5101 - S	Cashier I	Vacant (12/19/10)									
30		Total:		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay

2/ Applies to law enforcement personnel

3/ Applies to solid waste employees

4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to C/PD ambulatory service personnel, 15% of reg. rate of pay

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
CURRENT

FUNCTIONAL AREA: FINANCE AND ADMINISTRATION
DEPARTMENT/AGENCY: DEPARTMENT OF ADMINISTRATION
PROGRAM: DIVISION OF ACCOUNTS

FUND: GENERAL FUND
as of: 30 June 2012

Branch Legend: S Support, GL General Ledger, A Appropriation, RA Revenue Accounting, F Federal, PAS Payroll Acctg & Services, TOG Treasurer of Guam

Main staffing table with columns (A) Position Number, (B) Position Title, (C) Name of Subordinate, (D) Grade/Step, (E) Salary, (F) Overtime, (G) Special, (H) Date, (I) Job, (J) Subtotal, (K) Retirement, (L) Bonus, (M) Social Security, (N) Medicare, (O) Life, (P) Medical, (Q) Dental, (R) Total Benefits, (S) Total

* Night Differential / Homecare / Worker's Compensation, etc.
11. FY 2012 (current) GovGuam contributions for Life Insurance is \$143 per annum

Government of Guam
 Fiscal Year 2012
 Agency Staffing Pattern
 CURRENT

Input by Department
 Special Pay Categories

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Pay 50%	Minimum 10%	Hazard Pay 8%	Shift Pay 1.5	Nurse Pay 1.5	Shift Pay 15%	(E)-(F)-(G)-(H)-(I)-(J)
1	66016 - GL	Deputy Financial Manager	Kathleen B. Kokkigi	0	0	0	0	0	0	0
2	66017 - GL	Controller	Vacant (5/26/11)	0	0	0	0	0	0	0
3	66018 - GL	Accountant III	Teres Lynn B. S. Camacho	0	0	0	0	0	0	0
4	66019 - GL	Administrative Assistant	Marilyn Q. Reyes	0	0	0	0	0	0	0
5	66020 - GL	Administrative Officer	Cecilia T. Manibuan	0	0	0	0	0	0	0
6	66021 - GL	General Accounting Supervisor	Coraz P. Diaz	0	0	0	0	0	0	0
7	66022 - GL	Accountant III (ILO Acct II)	Recruitment in Progress	0	0	0	0	0	0	0
8	66023 - GL	Management Analyst III	Vacant 8/11/11	0	0	0	0	0	0	0
9	66024 - GL	Accountant I	Antonio S. Cruz	0	0	0	0	0	0	0
10	66025 - GL	Acctg Tech Supvr (ILO AT II)	Andrew G. Williams	0	0	0	0	0	0	0
11	66026 - GL	Accounting Technician III	Recruitment in Progress	0	0	0	0	0	0	0
12	66027 - GL	Accounting Technician III	Anthony C. Talingpong	0	0	0	0	0	0	0
13	66028 - GL	Accounting Technician III	Monista L. Paule	0	0	0	0	0	0	0
14	66029 - GL	Accounting Technician III	Ana P. DeJesus	0	0	0	0	0	0	0
15	66030 - GL	Accounting Technician III	Carmelita K. Ebanitas	0	0	0	0	0	0	0
16	66031 - GL	Accounting Clerk (ILO AT I)	Matthew P. Manibuan (ITA)	0	0	0	0	0	0	0
17	66032 - GL	Accounting Technician III	Ana R. Cruz	0	0	0	0	0	0	0
18	66033 - GL	Accounting Technician III	Victoria G. Pazo	0	0	0	0	0	0	0
19	66034 - GL	Accounting Technician II KPP III	Anthony J. Mesias	0	0	0	0	0	0	0
20	66035 - GL	General Accounting Supervisor	Guadalupe A. Rosario	0	0	0	0	0	0	0
21	66036 - GL	Management Analyst IV	Rolando G. Borromeo	0	0	0	0	0	0	0
22	66037 - S	Mgmt Analyst III (ILO AT III)	Recruitment in Progress	0	0	0	0	0	0	0
23	66038 - F	Management Analyst IV	Vacant 5/21/10	0	0	0	0	0	0	0
24	66039 - S	Management Analyst I	Kenneth C. Borja	0	0	0	0	0	0	0
25	66040 - S	Management Analyst II	Arlita L. M. Aglio	0	0	0	0	0	0	0
26	66041 - A	Accounting Tech Supervisor	Reynaldo P. Edrasa	0	0	0	0	0	0	0
27	66042 - A	Accounting Technician III	Lovina S. Mesa	0	0	0	0	0	0	0
28	66043 - A	Accounting Technician III	Vacant (5/3/12)	0	0	0	0	0	0	0
29	66044 - A	Accounting Clerk	Nadine Q. Sanchez	0	0	0	0	0	0	0
30	66045 - RA	Accounting Technician I	Loretta T. Faruq	0	0	0	0	0	0	0
31	66046 - RA	General Accounting Supervisor	Recruitment in Progress	0	0	0	0	0	0	0
32	66047 - RA	Accountant II	Thomas G. Pandilo	0	0	0	0	0	0	0
33	66048 - RA	Accounting Technician III	Mario Elaine C. Avaya	0	0	0	0	0	0	0
34	66049 - RA	Management Analyst II	Yvona L. G. Cruz	0	0	0	0	0	0	0
35	66050 - RA	Management Analyst II	Marla A. Juarez	0	0	0	0	0	0	0
36	66051 - RA	Accounting Tech Supervisor	Janine M. A. Flores	0	0	0	0	0	0	0
37	66052 - RA	Accounting Tech III KPP III	Julita A. Cruz	0	0	0	0	0	0	0
38	66053 - TOG	Treasurer of Guam	March Lourdes D. Mendoza	0	0	0	0	0	0	0
39	66054 - TOG	Asst Treasurer of Guam	Rosita T. Fejeran	0	0	0	0	0	0	0
40	66055 - TOG	Administrative Officer	Recruitment in Progress	0	0	0	0	0	0	0
41	66056 - TOG	Customer Service Supervisor	Bertha R. Pereda Padron	0	0	0	0	0	0	0
42	66057 - TOG	Customer Service Rep	Ignacio T. Pereda	0	0	0	0	0	0	0
43	66058 - TOG	Treasury Cashier Supervisor	Dolores M. Rivera	0	0	0	0	0	0	0
44	66059 - TOG	Treasury Cashier	Merla T. Usan	0	0	0	0	0	0	0
45	66060 - TOG	Treasury Cashier	Lovina T. McCreel	0	0	0	0	0	0	0
46	66061 - TOG	Treasury Cashier	Glenn E. Iguelco	0	0	0	0	0	0	0
47	66062 - TOG	Treasury Cashier	Vacant (12/19/08)	0	0	0	0	0	0	0
48	66063 - TOG	Treasury Cashier	Joy L. G. Aquino	0	0	0	0	0	0	0
49	66064 - TOG	Treasury Cashier	Rosita L. Adams	0	0	0	0	0	0	0
50	66065 - TOG	Treasury Cashier	Katherine R. Calvo	0	0	0	0	0	0	0
51	66066 - TOG	Treasury Cashier	Marin L. Feguar	0	0	0	0	0	0	0
52	66067 - TOG	Treasury Cashier	Marie T. C. Cepeda	0	0	0	0	0	0	0
53	66068 - TOG	Treasury Cashier	Angelina Rose B. Barcia	0	0	0	0	0	0	0
54	66069 - TOG	Treasury Cashier	Francis L. G. Cahana	0	0	0	0	0	0	0
55	66070 - TOG	Treasury Cashier	Dorothy B. Talleron	0	0	0	0	0	0	0
56	66071 - TOG	Treasury Cashier	Vacant (4-6-12)	0	0	0	0	0	0	0
57	66072 - TOG	Treasury Cashier Supervisor	Francine M. Talamanglo	0	0	0	0	0	0	0
58	66073 - TOG	Treasury Cashier Supervisor	Maryann T. San Nicolas	0	0	0	0	0	0	0
59	66074 - TOG	Treasury Cashier Supervisor	Total:	0	0	0	0	0	0	0

1/ 10% of reg. rate, applicable from four-6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
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 3/ Applies to solid waste employees
 4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday
 5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours
 6/ Applicable only to GFD ambulatory service personnel, 15% of reg. rate of pay

